

Welcome to Butler PPD

Payments Accepted



GENERAL INFORMATION

OFFICE HOURS

Monday - Friday
7:30 A.M. - 4:00 P.M.
www.butlerppd.com

1331 N 4th Street
David City, NE 68632-1107

402-367-3081

800-230-0569

FAX: 402-367-6114

HOLIDAYS OBSERVED

Our office will be closed to observe the following holiday schedule:

New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Day following Thanksgiving
Christmas Day

Office Contacts

Kathy:
kengel@butlerppd.com

Billie Jo:
bjm@butlerppd.com

Elizabeth:
epelan@butlerppd.com

ONLINE ACCESS

It is a free service that Butler PPD is proud to offer to our customers. This online resource allows you to manage your electric account(s) at your convenience anytime, anywhere!!

Some of the benefits include:

- 24/7 access to your account information
- View, print, or download your statement
- Review your billing, payment, and usage history
- Pay by Mastercard, Visa or check.
- Plus much more.

To activate this service we must have an e-mail address, telephone number and social security number on file. Contact us to verify we have your correct information.

PAYMENT DROP-OFF SITES

What's convenient for one customer isn't always convenient for another. That's why Butler PPD offers payment drop-off sites. Review the requirements and options when using our payment sites. This is a free, convenient service to all our customers.

PAYMENT DROP-OFF SITES

Bank of the Valley
Bellwood, NE

**Bellwood & Columbus
Branches ONLY**

Cornerstone Bank
Rising City, NE

Jones Bank
Valparaiso, NE

Security Home Bank
Malmo, NE

REQUIREMENTS

- Write your electric account number(s) on your check/money order
- Include your payment stub(s)
- Immediately notify Butler PPD if paying a delinquent bill, you may avoid unnecessary charges

OPTIONS

- Drop your payment off in the bank's drop box
- Pay your bill directly to the bank tellers

To offer this free service BPPD must share billing information with the banks. If you do not want your billing information shared, you may continue making your payment the traditional way through the mail, or at the Butler PPD office in David City. We also accept payments by credit card, Discover, MasterCard and Visa. We hope this service is of value to you!

NOTICE

Under the terms of the Equal Opportunity Act, the assessment of a security deposit on a deferred payment account is considered to be an "adverse action" on a credit account. Pursuant to Section 202.9 of Regulation B, Equal Credit Opportunity Act, we are required to advise you that the Equal Credit Opportunity Act prohibits creditors from discrimination against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided that the applicant has the capacity to enter into a binding contract), or because the applicant has in good faith exercised any right under the consumer Protection Act. The Federal agency that administers compliance with this law concerning this creditor is the Federal Trade Commission, Equal Credit Opportunity, Washington, DC 20580.

STAY INFORMED

Find us on Facebook to receive a variety of timely messages from energy efficiency to daily operational messages.



BILLING INFORMATION

Statements are mailed out around the 5th day of each month and are due, in our office, by the last day of the month. There are two standard charges included on each bill. The facility charge, which is a monthly charge that covers the fixed expenses incurred to deliver electricity to your location regardless of how much is used. The second charge is the energy charge, which is applied to every kWh sold. The total bill is the sum of facility charge, energy charge (subject to production cost adjustment) and applicable taxes.

FEES (SUBJECT TO CHANGE)

Residential Deposit.....	Varies based on Credit Check
Non-Payment Disconnect.....	\$60.00
Returned Check.....	\$25.00 plus possible additional deposit
Meter Testing.....	\$50.00 plus tax
Penalty Charge.....	\$10.00 or 10% of the delinquent amount, whichever is greater
Irrigation Text Messaging.....	\$35.00 plus tax
Irrigation Multiparty Statements.....	\$35.00 plus tax

LEASE PAYMENT

What is "Lease Payment"? The lease payment is an amount that Butler PPD returns to each town or village we serve, to lease and operate the electric utility facilities that the village owns in that community. This payment is collected then paid quarterly during the year and used by each community as they see fit. The lease payments vary from 10% to 12% of the energy and facility charges. This percentage is determined by the village board.

IN-LIEU-OF-TAX

What is "In-Lieu-of-Tax"? The in-lieu-of-tax on your bill is the tax which Butler PPD is obligated to collect and pay to the counties we serve as stipulated in the Public Power Charter adopted by the Nebraska State Legislature when Public Power Districts were established many years ago. The taxes are then distributed by the county to those agencies who are by law entitled to these funds.

BUDGET OR LEVELIZED BILLING

Budget and Levelized Billing is offered to residential customers with a 12 month payment history and when account balance has been paid in full. If the account is delinquent at the time of our next bill calculation, you will be removed from budget. The full account balance will be due immediately.

Budget Billing - The average of the last 12 months becomes the monthly fixed budget amount. This amount is paid for 11 months and the 12th month is the catch-up month. At that time the budget amount is reviewed for the next year.

Levelized Billing - Is the rolling average of your electric usage for the most recent 12 months. The monthly bill may change slightly from month to month but avoids the “catch-up” at the end of the year.

RURAL ELECTRIC MAGAZINE

Butler PPD offers a FREE monthly publication of the Rural Electric Magazine that includes a four page insert customized for Butler PPD. The publication informs customers of changes going on in the local and state level concerning: policies, rates, construction, and other items of interest. It is always available to be viewed through our website www.butlerppd.com. If you prefer a printed publication please contact our office to subscribe.

THIRD PARTY NOTIFICATION

Third party notification is a special procedure you may use to help avoid having electrical service interrupted due to failure to pay a bill because of an oversight or misunderstanding. Please contact our office for more information or to enroll.

ENERGY EFFICIENCY PROGRAMS

Butler PPD with the help of NPPD has launched our EnergyWise program for homeowners, businesses, and agriculture. The EnergyWise program provides opportunities for you to save energy, money and help the environment. Below is a list of current programs we offer. Please contact our office for more information and to take advantage of this program.

- ⇒ High Efficiency Heat Pump
- ⇒ Cooling System Tune Up
- ⇒ Commercial HVAC
- ⇒ Attic Insulation
- ⇒ Commercial & Industrial Lighting
- ⇒ Irrigation Efficiency
- ⇒ Variable Frequency Drive

STATEMENT OF NONDISCRIMINATION

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary
for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.



Customer Express Consent *Questions and Benefits*

The FCC recently adopted new rules regarding prerecorded voice calls and autodialed calls, text or e-mail messages. We are now required to receive written consent in order to continue contacting customers in these forms.

April of 2016, letters and Customer Express Consent forms were mailed to our customers. Those that did not complete and return the form or selected the "Do Not Contact" option are electing not to receive these prerecorded calls, text or e-mails.

What might customers be missing by NOT enrolling in this FREE service?



Planned Outage Notifications:

Prerecorded phone calls are used to alert customers that may be inconvenienced by a planned outage or a service blink. A few examples of these outages may include; pole replacements, house moves, preventative maintenance and equipment upgrades. These advanced notifications allow customers extra time to be more prepared lessening the effect of the outage.



Contract Workers:

Prerecorded phone calls are used to inform customers regarding contractors that have been hired to work for Butler PPD. Examples of these contract jobs may include; pole testing or tree trimming. These advanced notifications allow customers to be aware companies, other than Butler PPD, may be working in the area.



Delinquent Accounts:

As a courtesy to our customers prior to the disconnect for non-payment process, advanced prerecorded phone calls are used to deliver urgent messages requesting customers to contact the office immediately. This is one last reminder allowing customers to make payment or approved arrangements prior to incurring unnecessary charges and disconnection of service.



Alerts and Reminders:

Customers who are enrolled and those who would like to become enrolled in the Alerts and Reminders program are required to return a Customer Express Consent form to avoid interruption of this free service. The program delivers e-mail and/or text message notifications concerning payment due dates, past due reminders and/or payment confirmations helping customers avoid unnecessary charges.

Customers that have not returned the Customer Express Consent form or would like to modify a submitted form may complete and return the consent on the next page. If you have questions or concerns please contact our office.

**Forms may be returned to the office, mailed,
e-mailed to atopil@butlerppd.com, or faxed to 402-367-6114.**

Butler PPD does not sell any customer information to third parties.

1331 N 4th Street • David City, NE 68632-1107
Phone: 402/367-3081 • 800-230-0569 • Fax: 402/367-6114



REQUIRED

APPLICATION FOR ELECTRICAL SERVICE

Application Date: _____

Name on Account Holder (first, middle, last) _____
 SSN _____ DOB _____
 Home Phone _____ Cell Phone _____
 Email _____
 Place & Address of Employment _____
 Phone Number of Employment _____
 Previous Mailing Address _____

Additional Names on Account (first, middle, last) _____
 Relation to Name Listed Above _____
 SSN _____ DOB _____
 Home Phone _____ Cell Phone _____
 Email _____
 Place & Address of Employment _____
 Phone Number of Employment _____
 Previous Mailing Address _____

Mailing Address for Billing _____
 City, State & Zip Code _____

Effective Date: _____
 Physical Address/Location of Electrical Service Needed _____
 Own: _____ or Rent: _____ If Rent, Landlord's Name & Phone Number: _____

Deposit Required: _____

I understand that the customer deposit amounts may be reviewed and changed from time to time to assure they are fair and equitable.

I understand that by completing and signing this form it does not guarantee the electrical service will be put into my name. It is my responsibility to contact the office prior to the effective date to verify that my account has met all requirements and the service will be put in my name. I also verify that my social security number can be used for a credit check to determine the amount of a deposit, if one would be required. Failure to provide social security number will result in maximum deposit.

The applicant will comply with and be bound by such policies, rules and regulations either existing, or, from time to time, adopted by the District.

Signature of Account Holder

Signature of Additional Name

<u>Office Use</u>	
Contract	<input type="checkbox"/>
Security Light	<input type="checkbox"/>
Hot Water Heater Credit	<input type="checkbox"/>
KVA Minimum	<input type="checkbox"/>



REQUIRED

CUSTOMER EXPRESS CONSENT

Butler Public Power District provides certain services that may be enhanced through e-mails, phone calls or text messages to our customers. By signing this form, you agree to allow Butler Public Power Districts prerecorded voice calls and autodialed calls, as well as automatic e-mails and text messages, to contact you in the manner and method selected below.

I expressly consent to being contacted by Butler Public Power District, at the number(s) and address provided below regarding my account and customer service via autodialed or prerecorded telephone call, text or e-mail message. I understand that my telephone company may impose charges on me for these contacts. I understand that I am not required to sign this document as a condition to obtain electric utility service. I understand that I can revoke this consent at any time, in writing. I also understand that my consent continues unless and until it is revoked for any and all current and future accounts.

Print Name: _____

Contact Method: *(Please mark any/all options)*

- phone: _____
- phone: _____
- phone: _____
- phone: _____

Signature

Date

ALERTS & REMINDERS

Butler PPD can send you an e-mail and/or a text message reminding you of:

Payment Due Date, Past Due Reminder, Payment Confirmation

To activate this free* service please complete the form below and return to the district.

**Standard text messaging rates may apply through your cellular provider.*

Name: _____ Account Number(s): _____

Select how you'd like to receive your notifications*

_____ Text Message Only

_____ E-mail Only

_____ Both Text Message and E-mail

Please remind me _____ (1-10) days prior to the due date.

E-mail Address: _____

Cellular Number: (_____) _____ Provider: _____

**We are only able to send alerts & reminders if the Customer Express Consent form is completed { check if completed }*

CONSENT & AGREEMENT FOR ESTATEMENTS

Butler PPD's goal is to provide you an easy and convenient way to receive your monthly statement.

We need your consent to begin sending your statements to you electronically. Please review the information below prior to giving your consent.

Your consent, which will be given by signing this Consent & Agreement and providing it to Butler PPD, will authorize Butler PPD to electronically send your monthly electric statement. If you elect to receive your statement through electronic delivery, Butler PPD will NO longer send you a printed statement through the U.S. mail.

By agreeing to have your statements sent electronically, you also agree to notify Butler PPD immediately in writing of any changes in your e-mail address, other contact information on file with us, or any errors or complications relating to the electronic receipt of your statement. Butler PPD must be notified if eStatements are not received by the 15th of each month.

It is necessary to have Adobe Acrobat Reader on your PC to view the statement. To ensure delivery of eStatements to your inbox, please add loadmgmt@butlerppd.com to your address book or safe sender list.

To discontinue this electronic service Butler PPD must be notified in writing.

Butler PPD may change, suspend or eliminate all or any aspect of this delivery service upon notice to you.

Printed Name: _____ Signature: _____

Email Address(s)(limit 2) _____

Account Number(s) _____

Pay Your Electric Bill Automatically Each Month with PowerPay

PowerPay is a free and easy alternative to writing a check each month to pay your electric bill. When you enroll in our PowerPay payment plan, your electric bill is paid automatically each month from your bank account or collected from your MasterCard or Visa. Butler PPD will still send you a bill each month for your records. This program will save on postage and time, plus you won't have to write a check. It's a simple way to pay your bill. And it's free.

SIGN UP FOR POWERPAY IN ONE OF THESE WAYS...

Complete and return the below form.
Complete the form through our website.
Call the office and request a form.

PowerCheck

PowerCheck automatically pays your electric bill from your bank account, saving you money and bill paying time.

To apply for PowerCheck, complete the below form and return it to us along with this month's payment. This form will authorize your bank to automatically deduct the amount for future electric bills from your account. Be sure to fill in your Federal Reserve Routing Number and Account Number which appears on the bottom of your checks (see illustration). PLEASE also include a blank, voided check.

You will still receive your regular monthly statement. The amount will be collected by your bank the second to last business day of each month.

MEMO _____		
⑆102901425⑆	51 034 211	1543
↑	↑	↑
Federal Reserve Routing Number	Your Account Number	Check Number Don't Use



I authorize Butler PPD to initiate variable debit entries to my account identified below for payment of my utility bills. The financial institution name below is also authorized to charge PowerCheck to my account

Name of Financial Institution

Address of Financial Institution Street City State Zip

⑆ _____ ⑆ _____
Federal Reserve Routing Number Your Checking Account Number

I authorize Butler PPD to initiate variable debit entries electronically on my account. These are instruments for the payment of utility bills drawn on my account by and payable to Butler PPD. The authorization is to remain in effect until revoked by me in writing. Until you receive and have had a reasonable time to act on such notice, you shall be fully protected in honoring any PowerCheck against my account.

Name (please print) _____
Signature of Account Holder

Account Number(s) of the Account to be Paid _____
Date

PowerCharge

PowerCharge conveniently pays your electric bill through your MasterCard or Visa charge card. This will save you money and bill paying time.

To apply for PowerCharge, complete the below form and return it to us along with this month's payment. This form will authorize Butler Public Power District to keep your signature on file and charge the amount of your future electric bills.

You will still receive your regular monthly statement. The amount will be collected by your credit card the last business day of each month.



Please circle card type above.

I authorize Butler PPD to initiate variable entries to my account identified below for payment of my utility bills.

Name of Cardholder

Address of Cardholder Street City State Zip

Credit Card Number 3 Digit CV Code (found on the back) Expiration Date

I authorize Butler PPD to charge my account the amount of any PowerCharge drawn on my account. For the payment of my utility bills. The authorization is to remain in effect until revoked by me in writing. Until you receive and have had a reasonable time to act on such notice, you shall be fully protected in honoring any PowerCheck against my account.

Name (please print) _____
Signature of Cardholder

Account Number(s) of the Account to be Paid _____
Date

Make your life **EASIER!**
Have your monthly bill automatically taken from your bank account or Visa/MasterCard each month.